



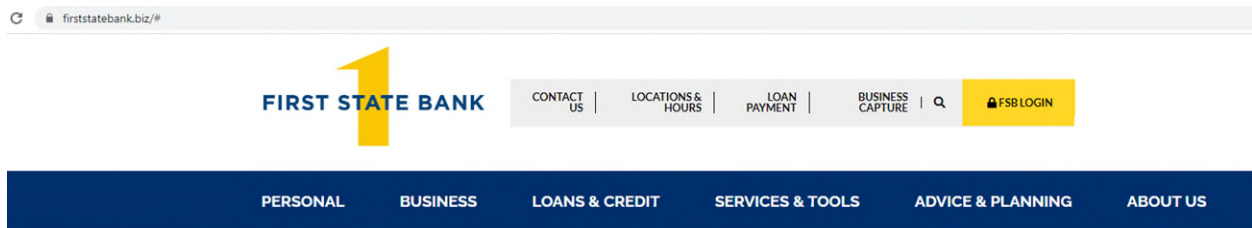
firststatebank.biz

800.362.9623

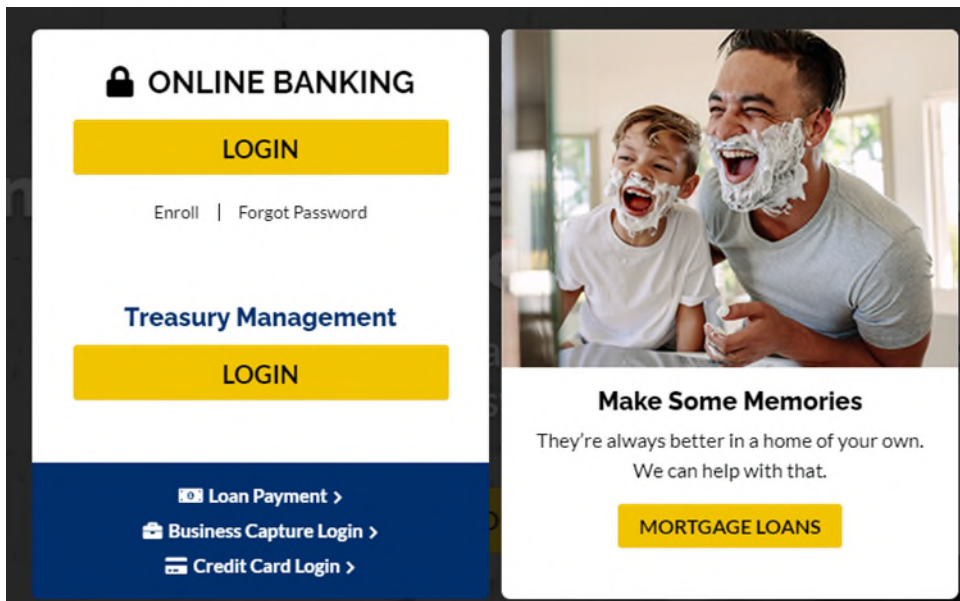
Member FDIC

Electronic Statements User Guide • Self Enroll

1. Go to firststatebank.biz and click on **FSB Login** in yellow on the top right corner.



2. Click on **LOGIN** under the Online Banking.



3. Sign in with your username and password. Please note: If you have not yet enrolled you will need to click on “Enroll Now” at the bottom of the page.

Log in

Username HIDE

Password

[LOG IN](#) [Forgot password?](#)

[Not yet enrolled? Enroll now.](#)

4. First you will want to check to see if you have your eStatements set up. Once you have logged in you will click on “Profile” in the top right corner.



Welcome
Last log in: Dec 19, 2020

[ALERTS](#) | [MAIL](#) | [CHAT](#) | [PROFILE](#) | [LOG OUT](#)

[HOME](#) [ACCOUNTS](#) [TRANSFER](#) [BILL PAY](#) [BUDGET](#)

5. Go down to “Electronic Statements” and you will then click on the **eStatements circle**. This will then change for your statements to be sent electronically.

Profile

- Password** ✎ Edit
- Challenge questions** ✎ Edit
- Email** ✎ Edit
- Phone** ✎ Edit

Electronic statements

Find out how electronic statements can help manage your statements faster and easier. It is safe, secure and more convenient than receiving your statements by mail. Simply select the account below you would like to enroll and then choose the type of statements you would like to receive. Please enter the confirmation code that you were shown at the bottom of your Electronic Statement Disclosure. By entering this confirmation code this confirms your ability to view PDF files.

Accounts

As the account holder, you will receive statement notifications at the email address below.

Email

Account	Delivery method
Kasasa Cash Checking XXX1234	<input type="radio"/> Paper <input checked="" type="radio"/> eStatements

6. Click on the account that you would like to see your eStatements for.

Home

Alerts

Manage Alerts

You have no alerts.

Accounts

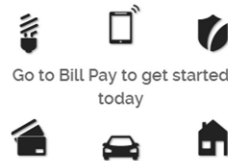
Edit Accounts Print

Kasasa Cash Checking XXX1234	Current balance \$1,500.00	Transfer	Recent
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Bill Pay

Pay Bills

Pay your bills in
EASY STEPS



Go to Bill Pay to get started today



Pay anyone with a U.S. address.

7. You now will see all your transaction that you have made within that account. Click on **Documents** – you will find this under your account

number in a yellow box.

Kasasa Cash Checking – XXX1234

- DETAILS
- TRANSFER
- DOCUMENTS
- CATEGORIZE
- DOWNLOAD
- STOP PAYMENTS

Account information

Current balance: \$1,500.00
Interest rate: 1.54%
Accrued interest: \$0.40

SHOW DETAILS

Transactions

Scheduled Pending Posted

Filter Print

Date	Description	Amount	Balance
Dec 14, 2020	WITHDRAWAL	-50.00	1,500.00
Dec 09, 2020	DEPOSIT	1,542.00	1,550.00
Dec 07, 2020	DEPOSIT	8.00	8.00

Search transactions

Amount:

Check number:

Date: [Switch to range](#)

SEARCH CLEAR SEARCH

- To the right of the Document Type you will see that it says “Image NSF Notice”. Click on the drop down arrow and click on “Checking eStatements”. Click Submit and you will see your eStatement.

Kasasa Cash Checking – XXX1234

- DETAILS
- TRANSFER
- DOCUMENTS
- CATEGORIZE
- DOWNLOAD
- STOP PAYMENTS

Documents

Document Search

Account: XXX1234

Document Type: **Checking eStatements**

Date Range: 12/20/2018 To 12/19/2020

Submit