

CHANGE REQUEST FORM

DATE _____

CUSTOMER 1

NAME AND PREVIOUS ADDRESS/E-MAIL

NAME _____ Home # _____
ADDRESS _____ Cell # _____
PO BOX ALONE IS UNACCEPTABLE
ADDRESS _____ Business # _____
CITY _____ STATE _____ Business Cell # _____
ZIP CODE _____ Seasonal # _____
E-MAIL _____

NEW ADDRESS/E-MAIL

Is this a seasonal address? Yes No
If yes, date to revert to permanent address: _____
NAME _____ Home # _____
ADDRESS _____ Cell # _____
PO BOX ALONE IS UNACCEPTABLE
ADDRESS _____ Business # _____
CITY _____ STATE _____ Business Cell # _____
ZIP CODE _____ Seasonal # _____
E-MAIL _____

CUSTOMER 2

NAME AND PREVIOUS ADDRESS/E-MAIL

NAME _____ Home # _____
ADDRESS _____ Cell # _____
PO BOX ALONE IS UNACCEPTABLE
ADDRESS _____ Business # _____
CITY _____ STATE _____ Business Cell # _____
ZIP CODE _____ Seasonal # _____
E-MAIL _____

NEW ADDRESS/E-MAIL

Is this a seasonal address? Yes No
If yes, date to revert to permanent address: _____
NAME _____ Home # _____
ADDRESS _____ Cell # _____
PO BOX ALONE IS UNACCEPTABLE
ADDRESS _____ Business # _____
CITY _____ STATE _____ Business Cell # _____
ZIP CODE _____ Seasonal # _____
E-MAIL _____

ACCOUNT(S) TO CHANGE

ALL ACCOUNTS Yes No

COMMENTS:

CUSTOMER SIGNATURE (required for processing)

FOR BANK USE ONLY:

SIGNATURE OF EMPLOYEE DOING VERIFICATION

Known Customer Present

Signature Verified

To prevent and combat identity theft FSB has taken the following steps to protect your personal information:

- First State Bank requires temporary and permanent address changes to be requested in writing and signed by an authorized signer on the account. Because of the alarming number of fraudsters attempting to steal others' identities, we want to be sure that you are requesting the change.
- We request return service on all envelopes mailed from the bank. This means that any mail that cannot be delivered to you at the address we have on file will be returned to the bank. The post office will not forward return service envelopes. It is therefore important that you request a temporary change of address if you wish to receive mail from First State Bank.

We have received notification that you have changed, or will be changing your address or would like us to temporarily send your mail to an alternate address. We are happy to comply with your request, but we must first verify that you have requested this change.

For your convenience, the reverse side of this letter contains a "Change of Address Request" form. Kindly complete and sign the form, and:

- Return it to any of our convenient locations, or
- Fax it to 815.538.2327, or
- Using the enclosed postage paid envelope mail it to:

First State Bank
706 Washington Street
PO Box 50
Mendota, IL 61342

*****If we do not receive this completed change of address form from you within 60 days your Debit Card will be warmed. This means you will not be able to utilize your card for any transactions. *****

Feel free to contact us with any questions at 800.362.9623. Thank you for your attention to this matter.

*****Please return this form by**

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